

# Access Free Passing LinkedIn Recruiter Certification Practice Exam Pdf Free Copy

Social Media Recruitment The Robot-Proof Recruiter [SHRM Certification Prep](#) The Sourcing Method Recruitconsult! Leadership: The Corporate Talent Acquisition Leader's Field Book Unbeatable Resumes aPHR Associate Professional in Human Resources Certification Practice Exams, Second Edition The Thank You Room [Custom Search - Discover more](#): People as Merchandise Elephants Before Unicorns PHR and SPHR Professional in Human Resources Certification Complete Review Guide Full Stack Recruiter How to Write a KILLER LinkedIn Profile... And 18 Mistakes to Avoid [Good Work Get Hired Now!](#) Autodesk Revit 2022 Architecture Certification Exam Study Guide Autodesk Revit 2021 Architecture Certification Exam Study Guide [Connection Magnet: The Unique and Simple Blueprint For Anybody to Attract 30,000 LinkedIn Connections](#) Autodesk Revit 2023 Architecture Certified Professional Exam Study Guide Autodesk Revit 2024 Architecture Certified Professional Exam Study Guide [LinkedIn for Personal Branding Recruiting 101](#) 120 Ways To Achieve Your Purpose With LinkedIn SHRM-CP/SHRM-SCP Certification Bundle [SHRM-CP/SHRM-SCP Certification All-in-One Exam Guide](#) Comeback Careers Practical Customer Success Management [Agile HR](#) SHRM-CP/SHRM-SCP Certification All-In-One Exam Guide, Second Edition The New Rules of Work Hamric & Hanson's Advanced Practice Nursing - E-Book PHR/SPHR Professional in Human Resources Certification Bundle The 2-Hour Job Search How to Get Ahead in HR PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide Resume 101: How to Write an Effective Resume, LinkedIn Profile, and Cover Letter Getting Your First Job For Dummies OSINT for the Staffing World! Job Search Letters For Dummies

aPHR Associate Professional in Human Resources Certification Practice Exams, Second Edition Apr 27 2023 Pass the 2022 aPHR exam with ease using this self-study resource that features 600 in-depth practice questions along with detailed answer explanations Prepare for the 2022 version of the aPHR exam and become a certified Human Resources professional. This effective self-study resource contains 600 practice questions that simulate those on the live exam in content, style, tone, format, and difficulty. aPHR Associate Professional in Human Resources Certification Practice Exams, Second Edition begins with a pre-assessment test to pinpoint areas for study and contains enough questions to generate five unique full-length practice exams. You will get in-depth answer explanations for both the correct and incorrect answer choices. All of the questions from the book are also included in the Total Tester Premium test engine, allowing you to customize your practice exams by domain, chapter, and time allowed. Practice questions encompass every topic on the 2022 release of the aPHR exam Written by a team of HR leaders and experienced authors Online content includes all 600 practice questions in the customizable Total Tester Premium exam engine

[Connection Magnet: The Unique and Simple Blueprint For Anybody to Attract 30,000 LinkedIn Connections](#) Apr 15 2022 How would you like to leap into the top 1% of networked people on LinkedIn spending only 15 minutes a day? How much would this change your life? Connection Magnet gives you a unique and simple blueprint to leapfrog into the sacred 30,000 connections club on LinkedIn. Who does this blueprint work for? Anybody, from introverts, to people who can ' t write, and people just getting started on LinkedIn. In this book, you ' ll discover: A unique

“ gifting strategy ” that scored me connections with the CEO of Best Buy and CFO of Salesforce  
A special “ smile ” to have people think you ’ re more likable, credible, and influential  
How to get more connections by picking fights with people  
A unique method to get connections from outside of LinkedIn...by answering simple questions  
The ‘ affinity ’ strategy which turns ice cold LinkedIn strangers into warm contacts  
Tweaks you can make in 5 minutes to get more connections  
A simple writing strategy to magnetically attract connections...even if you ’ re not a writer  
The one type of conversation which kills your connection rate...and what to do instead  
The power of “ everywhere ” , and how it makes people chase you for a connection  
Discover how anybody can use the 4P strategy to reach 30,000 connections. This level of connections puts you in the top 1% of LinkedIn users. Why reach for the top 1% on LinkedIn? Because the 1% get the spoils...like more publicity, book deals, and opportunities dropped in their lap. If you ’ re tired of being on the outside and want to be somebody people chase on LinkedIn, then invest in this book.

Good Work Aug 20 2022 Use your day job to make a difference in the world, with this step-by-step guide to building a successful and fulfilling purpose-driven career.

The New Rules of Work Apr 03 2021 "In this definitive guide to the ever-changing modern workplace, Kathryn Minshew and Alexandra Cavoulacos, the co-founders of popular career website TheMuse.com, show how to play the game by the New Rules. The Muse is known for sharp, relevant, and get-to-the-point advice on how to figure out exactly what your values and your skills are and how they best play out in the marketplace. Now Kathryn and Alex have gathered all of that advice and more in The New Rules of Work. Through quick exercises and structured tips, the authors will guide you as you sort through your countless options; communicate who you are and why you are valuable; and stand out from the crowd. The New Rules of Work shows how to choose a perfect career path, land the best job, and wake up feeling excited to go to work every day-- whether you are starting out in your career, looking to move ahead, navigating a mid-career shift, or anywhere in between"--

Practical Customer Success Management Jul 07 2021 "This book contains so much common sense that my neck was getting tired from nodding my head in agreement so often." Peter Armaly, Senior Director Customer Success, Oracle "...a comprehensive review of the Customer Success role and responsibilities..." Anne Marie Ponder, Senior Manager, IT Infrastructure, Astellas Pharma US "...a must read playbook for all business leaders and customer success-focused professionals." Jason Noble, Global Customer Success and SaaS Leader "I wish a book like this existed when I started in Customer Success!" Cyn Taylor, Enterprise Customer Success Manager, LogicMonitor "...provides all the ingredients to create the right customer success strategy." Baptiste Debever, Head of Growth & Co Founder, Alkalab "...an invaluable resource for anyone with an interest in Customer Success." Adam Joseph, CEO, CSM insight "A structured and logical approach that will help new and experienced CSMs to bridge the gap between Customer Success theory and practical application." James Scott, General Partner, Success Hacker Customer success management is "the practice of helping customers to generate value from using our products" and it is a relatively new and fast-growing profession with many new CSMs coming into it from other customer-facing professions. Due to the speed with which the profession is undergoing change as it matures and expands, both new and existing CSMs need to keep abreast of customer success best practice. However there are relatively few books that provide much in the way of practical guidance for customer success practitioners and even less options for resources such as tools, templates and checklists that enable a consistently high quality approach whilst

increasing the CSM ' s productivity. Practical Customer Success Management is a practical guide book and comprehensive training manual for CSMs that provides a simple to follow, best practice framework that lays out the core steps at every stage of the customer journey to business outcome success. It describes and explains which situations each step applies to and provides recommendations for activities or tasks that the CSM can perform to complete each step, together with detailed guidance for successfully completing those activities. The book also includes a suite of tools and templates that enable rapid completion of tasks whilst ensuring consistency of approach both across multiple customer engagements and by multiple CSMs within a team.

**Autodesk Revit 2023 Architecture Certified Professional Exam Study Guide Mar 15 2022 •**  
Written for users already familiar with Autodesk Revit who want to get certified • Covers the Certified Professional exam • Contains exercises and practice questions in each chapter for the exam • Includes a complete, timed practice exam that can be run on your computer  
**Autodesk Revit 2023 Architecture Certified Professional Exam Study Guide** is geared toward users who have been using Autodesk Revit for at least six months and are ready to pursue their official Autodesk Revit certification. This fast-paced book will get you ready for the certification exam quickly with fun and easy to follow instructions, covering everything from masses to views to documentation. The author brings years of professional experience with Revit as well as wisdom gleaned from preparing her students for the Autodesk Certified Professional exam to provide you with step-by-step instruction and valuable information you ' ll want to know before taking the exam. This book will get you up to speed quickly on the nature of the exam and its questions so you will know exactly what to expect on exam day. This book is the most comprehensive and thorough preparation for this exam available. Included are exercises, practice questions and an exam simulation which are intended to instill the knowledge users should have in order to pass the certification exam. Also included with this book is a complete practice exam for the certified professional exam. This practice exam is a program that can be run on your Windows computer. The exam is timed and designed to simulate the type of questions you might encounter during the exams. Each chapter is organized to cover the most important exam areas: modeling, families, documentation, views, and collaboration. The first part of every chapter gives you an overview of the topics covered in that chapter. Next is a series of exercises designed to increase your familiarity with Revit and prepare you for the Certified Professional exam. Finally, every chapter concludes with a quiz modeled around the exam to test your knowledge of the information covered in that chapter. The competition for jobs is steep, and employers can afford to be picky. Being a certified Autodesk Revit Professional is an excellent way to distinguish yourself amongst other professionals and prove to employers that you possess a high level of knowledge and skills.

**Get Hired Now!** Jul 19 2022 A Wall Street Journal Bestseller Accelerate your job search, stand out, and land your next great opportunity In *Get Hired Now!*, ZipRecruiter founder and CEO Ian Siegel tells you exactly how to find a new job fast. With an insider's view of how over a million employers really make hires, Ian pulls insights from the data to give you step-by-step instructions for writing a resume that works, finding the right jobs to apply to, acing a job interview, and negotiating a job offer. Debunk the conventional wisdom Break the unconscious habits that are sabotaging your success Get hired in record time Relevant for every stage of your career and for every industry, *Get Hired Now!* is a one-stop resource for job seekers looking to level up, stand out, and land the job.

**Recruiting 101** Dec 12 2021 Why are some recruiters successful while so many others fail and

leave the industry? Why do other recruiters spend their whole careers bouncing around from company to company with little or no success? The answer: they never learned fundamental recruiting skills. Recruiting 101 explains how to develop 15 fundamental recruiting skills. Learn how to excel in sourcing, social media, recruitment marketing, candidate engagement, cold calling, interviewing and selection, and more. In addition, step-by-step instruction is included on how to become efficient in using these major recruitment tools: LinkedIn, Indeed, Facebook, Monster, and CareerBuilder. From the junior recruiter just starting out to the senior recruiter looking to improve, Recruiting 101 is for all professionals who aim to take their career to the next level.

The Thank You Room Mar 27 2023 Serenity Bohon is twenty-nine, married to her childhood sweetheart, and mother to two young sons. After becoming pregnant again, Serenity is diagnosed with a rare, aggressive cancer. Now facing her worst fear, and struggling with what it means to have faith, she gathers around her the people she has loved. "I wanted to look at them, to watch them laugh," she says. "I wanted to thank them for making life great." As Serenity faces her life-threatening disease, and a growing fear about the life inside her, she leans on those she has learned from since childhood. She also finds from her children the will to fight and finds strength from those who faced the disease before her. She soon learns those around her have not come to watch her die but to teach her how to live. The Thank You Room is the story of how they survived together. In this second edition, the original story has been minimally updated for clarity. The prologue and epilogue have been updated to reflect events since the original diagnosis.

Custom Search - Discover more: Feb 23 2023 Google 's Programmable Search Engines (PSEs, previously called Custom Search Engines) provide search opportunities that are unavailable with any other tool. PSEs have advanced settings and search operators that are not supported by "regular" Google. With PSEs, it is possible to perform filtered searches within parts of the web as if they were databases! While lots of professionals use existing PSEs to source for talent or with other research goals, few people have experience creating them. Even fewer know about powerful PSE-only search operators. The main reason PSEs are not as popular as they should be is that it is not easy to get educated on PSE creation. There is little information online and no books (other than this one) on the subject. Even less info is available on the "structured" operators that allow for filtered searches. The first of its kind, this book hopes to popularize these fun and powerful tools so that many more people can include PSEs in their work. Key Features: A detailed introduction to creating PSEs, including info absent in Google 's help A "hack" for creating PSEs that look for profiles in seconds An introduction to advanced PSE-only search operators allowed to perform filtered searches of parts of the web A "hack" for expanding Google 's search limits to 500 terms Use cases, examples, and approaches that would be educational for those doing online research This book will be of interest to researchers, OSINT specialists, investigative journalists, Competitive Intelligence people, recruiters, and Sourcers, to name a few categories, and to the general public interested in how to search better.

Unbeatable Resumes May 29 2023 Need serious help with your rTsumT? Turn to the employment expert Dr. Phil calls ôthe best of the bestö!What does Tony Beshara do that most rTsumT ôexpertsö don't? While the experts write rTsumTs all day, TonyÛthe veteran placement specialist featured regularly on the Dr. Phil showÛactually uses them to get people jobs. With Unbeatable RTsumTs, Tony dissects and discusses real-life rTsumTs for jobs in a wide range of industries from healthcare to banking, construction to technology, administration

to sales and marketing, and more. The book shows readers how to build a powerful rTsumT, utilize keywords effectively, use gaps and job changes to their advantage, and pair their rTsumTs with concise, dynamic cover letters. He complements his expertise (he has personally placed more than 8,500 professionals) with the results of a survey of more than 3,000 managers, executives, HR specialists, and other hiring authorities about what gets rTsumTs read, interviews granted, and jobs offered. Readers will learn: ò The critical components of well-written rTsumT ò How to ensure their rTsumT actually gets read... by the right people ò What employers look for, and what turns them off ò How to customize a rTsumT for a particular job ò The truth about video rTsumTs, job-search websites, and social networking sites like FaceBook, LinkedIn, and MySpace ò And much more Unbeatable RTsumTs shows job seekers of all types how to present themselves in the best possible lightàfor the best possible position.

Getting Your First Job For Dummies Aug 27 2020 Find—and land—your first job! Finding a job can seem daunting, especially when it's a brand new experience. There's a lot to know, and often a lot of pressure. Written by the founder of AfterCollege.com, *Getting Your First Job For Dummies* is designed to take the stress out of the job search process and help you get an offer. In this book, you'll discover how to identify your talents and strengths, use your network to your advantage, interview with confidence, and evaluate an offer. Written in plain English and packed with step-by-step instructions, it'll have you writing customized resumes, conducting company research, and utilizing online job search sites, faster than you can say 'I got the job!' Determine what kind of job suits your interests and skills Write a compelling cover letter Know what to expect in an interview Effectively negotiate an offer Whether you're still in school or navigating the world as a recent graduate, *Getting Your First Job For Dummies* arms you with the skills and confidence to make getting your first job an exciting and enjoyable process.

LinkedIn for Personal Branding Jan 13 2022 Your online presence matters more than ever in today's global workplace. Professionals are logging-in to LinkedIn in record numbers, so your profile needs to represent you in the best possible light before and after a meeting or interview. *LinkedIn For Personal Branding: The Ultimate Guide* is the leading strategic guidebook that most uniquely connects personal branding to the LinkedIn platform. Long's book provides a comprehensive view of personal branding using LinkedIn's profile, content sharing, and thought leadership capabilities. Additionally, Long has assembled a useful set of "How To" advice links that are available on a companion website. The website provides many resource pages and links related to each chapter. *LinkedIn for Personal Branding: The Ultimate Guide* is the ONLY LinkedIn book available that will do all of this for the reader: - Provide an integrated personal branding and LinkedIn strategy needed for today's professionals - in a Full Color book. - Provide additional "how to" elements in a companion website so you can click over to see detailed instructions and keep updated. - Provide dozens of examples and case studies from real LinkedIn users. - Provide several "personas" and other prompts to help you write the best possible summary. *LinkedIn For Personal Branding* will help you to: - Select and prioritize the best personal brand attributes for you, your career and business. - Be considered for more strategic assignments and business opportunities. - Create an authentic, personal, and impressive profile that demonstrates expertise without appearing to brag. - Consider all the ways you can demonstrate your personal brand -both offline and online- and how they work together. - Be found online > increase the likelihood of being contacted by recruiters and sales prospects. - Select the most memorable words, images, skills, and links. - Learn best practices

for each profile section ( and also see real examples). - Write the most strategic and impactful headline and summary. - Give and receive more endorsements and recommendations. - Become a thought leader. - Find and Share content with your network . - Blog using the LinkedIn Publisher functionality. - Leverage LinkedIn Groups and Company pages. - Measure your progress. - And much more. This book is perfect for anyone interested in developing their personal brand using LinkedIn to propel their career or business opportunities.

Full Stack Recruiter Oct 22 2022 Are you ready to learn everything you need to know about sourcing and recruitment? Then you've found the right book! Whether you are already working in recruitment, new to the industry, or just hoping to begin your career as a recruiter, there are essential strategies used by successful recruiters that will help you accelerate your career. Of course, no one is born knowing these things; they come from years of experience in the field. That's exactly what this book is: years of practical, real-world experience distilled into one comprehensive guide to succeeding in your recruiting career in the digital era. This book is designed to help recruiters gain a broad understanding of the industry while expanding and deepening the knowledge of more senior professionals. Whether you belong in the first category or the second, this book will help you take your career to the next level. This comprehensive recruitment and sourcing guide is divided into two parts. The first part focuses entirely on sourcing strategies. You'll learn new and creative ways to source and find great candidates, as well as how to uncover their contact details and approach them in a respectful and effective manner. And much more! The second part deals with recruitment. You'll learn how to excel in recruitment marketing, candidate engagement, recruitment analytics, candidate engagement, cold-calling, and efficiently manage many other essential aspects of your role. Both sections work together to create a comprehensive guide to excelling in every aspect of your recruitment career! The author, Jan Tegze, is an experienced recruiter with extensive talent acquisition expertise and demonstrated success in start-ups and fast-growth environments. In this book, he shares the most successful methods, tips, and strategies that he has learned, tested and implemented throughout his career, with the hope of providing the inspiration and guidance you need to develop into a top-performing recruiter and sourcer. Do you want to learn more about sourcing and recruiting? Do you want to gain a greater understanding of the recruitment business? Do you want to expand your knowledge and become a top-performing recruiter? Do you want to launch a career in the recruitment industry? Do you want to learn the strategies used by the most successful recruiters in the business? If you have answered "YES" to these questions, start reading this book NOW!

Elephants Before Unicorns Dec 24 2022 Driven entrepreneurs seem to always be in search of their "unicorn" team—that match made in heaven that opens the door to freedom and endless possibility. Unfortunately, huge obstacles—the "elephants"—tend to get in the way. Bringing her expertise from HR to EQ, Caroline Stokes offers real-world solutions to the people management problems business owners like you face right now. Dive into this book and learn how to: Hire the right people by taking your time Build an onboarding process that fits your company culture and makes new hires feel welcome Keep employees happy, healthy, engaged, and educated so they always perform their best Think smart before acting so strategies are their most effective Adapt to industry trends and workforce shifts to earn the best results

PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide Oct 29 2020 An all-new exam guide for the HR Certification Institute ' s Professional and Senior Professional in Human Resources certifications PHR/SPHR Professional in Human Resources

Certification All-in-One Exam Guide offers 100% coverage of all objectives for both the Professional in Human Resources (PHR) and Senior Professional in Human Resources (SPHR) exams. Each chapter includes Exam Tips that highlight key exam information, a chapter summary, and end-of-chapter practice questions. This authoritative resource also serves as a valuable, on-the-job reference. Real-world examples as well as Notes, Tips, and Cautions provide professional insight and call out potentially harmful situations. Covers all official objectives for both the PHR and SPHR exams Special “ HR at Work ” sidebars provide actual examples of policies and procedures at work Electronic includes two practice exams and worksheets

OSINT for the Staffing World! Jul 27 2020 Over the years since my first presentation involving OSINT, a lot has been said, discussed, and thrown around about it; in some cases with little regard for the understanding of the good, the bad, and the ugly, of OSINT. Also, with little consideration to understanding precisely what OSINT and other Intelligence categories are and can do.

SHRM-CP/SHRM-SCP Certification All-in-One Exam Guide Sep 08 2021 Take the SHRM-Certified Professional (SHRM-CP) and SHRM-Senior Certified Professional (SHRM-SCP) exams with complete confidence This integrated exam preparation system delivers 100% coverage of all topics for both the SHRM-Certified Professional (SHRM-CP) and SHRM-Senior Certified Professional (SHRM-SCP) exams. To aid in self-study, each chapter includes Exam Tips that highlight key information, summaries that reinforce salient points, and end-of-chapter questions that are accurate to the content and format of the real tests. Fulfilling the promise of the All-in-One series, this comprehensive reference serves as a study tool AND a valuable on-the-job reference that will serve HR professionals well beyond the exams. SHRM-CP/SHRM-SCP Certification All-in-One Exam Guide features real-world examples and sidebars that offer insight and call out potentially harmful situations. • Written by a team of HR professionals and experienced educators • Features full coverage of all functional areas within the SHRM Body of Competency & Knowledge (BoCK) Electronic content includes: • Test engine that provides full-length SHRM-CP and SHRM-SCP practice exams as well as customized quizzes by exam topic

Autodesk Revit 2022 Architecture Certification Exam Study Guide Jun 17 2022 Autodesk Revit 2022 Architecture Certification Exam Study Guide is geared toward users who have been using Autodesk Revit for at least six months and are ready to pursue their official Autodesk Revit certification. This fast paced book will get you ready for the certification exams quickly with fun and easy to follow instructions, covering everything from masses to views to documentation. Autodesk offers two levels of certification exam: the Autodesk Certified User exam and the Autodesk Certified Professional exam. This book covers both of the Autodesk Revit certification exams using step-by-step instructions and is packed with valuable information you ' ll want to know before taking either of these exams. This book will get you up to speed quickly on the nature of these exams' questions so you will know exactly what to expect on exam day. This book is the most comprehensive and thorough preparation for these exams available. Included are exercises, practice questions and exam simulations which are intended to simulate knowledge users should have in order to pass the certification exams. Also included with this book are two complete practice exams: one for the certified user exam and the other for the certified professional exam. These practice exams are programs that can be run on your Windows computer. Each exam is timed and designed to simulate the type of questions you might encounter during the exams. Each chapter is organized into a few

sections. The first part of every chapter gives you an overview of the topics covered in that chapter. Next is a series of exercises designed to prepare you for the Certified User exam. After that is a series of exercises designed to prepare you for the Certified Professional exam. Finally, every chapter concludes with two quizzes, modeled around the two exams, to test your knowledge of the information covered in that chapter. The competition for jobs is steep, and employers can afford to be picky. Being a certified Autodesk Revit User or Professional is an excellent way to distinguish yourself amongst other professionals and prove to employers that you possess a high level of knowledge and skills.

**Recruitconsult! Leadership: The Corporate Talent Acquisition Leader's Field Book** Jun 29 2023 When it came to attracting and managing new talent, the recruiting and staffing team within a corporation's human resources department was once regarded as transactional, administrative, and not as effective as third party staffing companies because it was usually a fairly new introduction, and the staff often consisted of junior-level personnel. Over the last 15-20 years though, thanks to the professionalization of the "corporate talent acquisition" function, there have been dramatic changes in the way top employees are found through the use of technology, tools, sophisticated recruiting techniques, and the Internet media. Unfortunately, however, the leader's role within this function has failed to evolve at the same speed, which is why Jeremy Eskenazi wrote **RecruitCONSULT! Leadership-The Corporate Talent Acquisition Leader's Field Book**, to help improve and optimize the way corporate talent acquisition professionals lead. In this frank, realistic, and forward-thinking field guide, readers will learn: Corporate Staffing leadership does not happen in a vacuum and relationships are key; regardless of budget, resources, or industry, there are always effective Corporate Staffing strategy solutions available; Corporate Staffing/Talent Acquisition leadership is an active process that must be focused; leading and managing Corporate Staffing is a distinct profession. Today, the position of recruiting leader has become significantly more complicated due to company globalization, and rather than administrators, corporations now look to employ true talent acquisition strategists who can drive competitive value for their organization and "win" through quality employees. While laying out strategic workforce plans for future development of staffing strategies, Eskenazi's unique business approach introduces the benefits of transitioning to this new-age form of recruiting, and he hopes his readers will be relieved to discover that what could be very stressful has been diffused, broken down into solutions, and presented with humor. **RecruitCONSULT! Leadership-- The Corporate Talent Acquisition Leader's Field Book**, is the definitive guidebook for anyone who is leading (or wants to lead) a corporate recruiting and staffing function. Corporate recruiting and staffing expert, Jeremy Eskenazi, details many of the issues, concepts, and solutions to challenges a corporate recruiting and staffing leader may face including: Workforce Planning, Metrics & Economics, Building a Consultative Staffing Team, Leading a Proactive Staffing Function, Organizational Politics, The Power of Relationships, Change Management, and the Globalization of Recruiting.

**People as Merchandise** Jan 25 2023 **DO NOT READ THIS BOOK UNLESS YOU WANT TO BECOME A WORLD-CLASS HEADHUNTER** If you want to make significant improvements in your recruitment results and become a member of the top, world headhunters, follow this unorthodox LinkedIn recruitment guide. So-called 'social recruitment' is an inevitable trend in today's recruitment business, and LinkedIn is simply the main part of it. This book reveals many shortcuts and tricks everybody was afraid to unleash, including: How to uncover any full LinkedIn profile view without upgrading to premium How to override the limit of LinkedIn



invitations How to search through LinkedIn groups you cannot join How to use search engines to scan LinkedIn for candidates How to automate candidate sourcing How to track the steps of your competition on LinkedIn No matter if you are a recruiter, headhunter, HR personnel, entrepreneur or startuppreneur, this book will help you to: Dramatically increase the efficiency of your recruitment activities Skyrocket the volume of reachable candidates Significantly cut costs of hiring new employees ""People as Merchandise, with its no-nonsense pragmatic approach, is an indispensable tool for today's recruitment professionals and entrepreneurs."" -- Barbara Corcoran, founder of The Corcoran Group, author, and investor on ABC's "Shark Tank"

""Josef's book excels where others fail. I highly recommend it to any HR and staffing professional."" -- Horst Gallo, Director HR at IBM ""People as Merchandise is not another vague guide, rather a piece of art among recruitment manuals. Definitely a no-brainer for all recruiters."" -- Jeanne E. Branthover, Managing Director at Boyden and the World's Most Influential Headhunter by BusinessWeek Learn more at: [www.PeopleAsMerchandise.com](http://www.PeopleAsMerchandise.com)

How to Get Ahead in HR Nov 30 2020 Have you ever thought about a career in HR? Or perhaps you are already working in HR and you are looking to progress? No matter your starting point, this book provides advice and guidance to help you achieve your goals. The HR profession is dynamic, and the opportunities to develop in the field have never been greater. Using a wide range of examples, skills-based exercises, quizzes and reflective activities, How to Get Ahead in HR prepares you to maximize your potential. Each chapter provides a variety of case study examples and action point lists. The book also introduces the field 's main professional bodies and explains the available options for gaining professional qualifications.

Job Search Letters For Dummies Jun 25 2020 New-style job messages that get you in the door and on your way up From sparkling cover letters to six-word bios, a fresh bevy of jobsearch letters has grown powerfully useful for successful careercommunications. Job Search Letters For Dummies delivers the qualityof New Era know-how you need right now to land good jobs andthrive. Whether you ' re a long-time professional or a recentcollege graduate — or somewhere in between — Job SearchLetters For Dummies has you covered. Job Search Letters For Dummies covers the gamut of leading-edgetopics, including effective strategies for internal careercommunications on topics such as raises, promotions, and positionchanges; rules for communicating professionally with texts andnetworking on social media platforms such as twitter and LinkedIn;fresh and updated communication phrases to voice accomplishmentsand make job-fit statements; post-interview etiquette and letterssuch as thank-yous, "hire me" reinforcement notes, interest revivalqueries; and much more. Get hired with 40 types of job letters Create short messages for a smartphone world Network on social media sites Model best letters more than 200 pro samples Whether you ' re a long-time professional or a recentcollege graduate — or somewhere in between — JobSearch Letters For Dummies has you covered. A note to job seekers from nationally syndicated careerscolumnist and author of Job Search Letters For Dummies,Joyce Lain Kennedy: Welcome aboard, job seekers! Thanks for checking out this firstguide to communications-supported job search and careergrowth in relentlessly changing technological times. The right messaging — what you say, why you say it, and when you say it — is as important today to youremployment goals as it has been at any time since Leonardo da Vinciwrote the first professional resume in 1482. Consider recent job-finding history: In 1986 fax machines and postal mail were the most popular waysto send resumes and cover letters. In the 1990s the Internet boom kicked in with new tools toconnect jobs and people: e-mail, websites, cell phones, mailinglists, and online bulletin boards. In the 21st century the double-time march of recruitingtechnology skyrocketed, building a techno-

swamp populated with endless ideas of how to connect work and people through smartphones, wonder tablets, apps, and social media for virtual networking. You're competing in a new world of work out there. If your job search is treading water — or even drowning — there's a better way. Make a splash! Engage hiring authorities through a communications-centered campaign with smart content.

Agile HR Jun 05 2021 In the new world of work, agility is a business imperative. Agile HR is a practical guide written specifically for people professionals on how the HR function can develop agile processes and practices that save time, boost performance and support overall business goals. From small tech start-ups or large traditional companies, organizations need to be fast, flexible and digitally empowered to succeed. However, too many companies are stuck with siloed, compliance-driven HR processes that work in opposition to the business rather than supporting it. This results in the view that HR is slow and out of touch. However, Agile HR shows that this doesn't need to be the case. Covering every aspect of the HR function from people processes, ways of working and HR services to organization design, operating models and HR teams, Agile HR is an essential guide for all HR practitioners wanting to make their HR practices agile and drive business performance but don't know where to start. As well as guidance on how to deal with resistance, manage a backlog and deal with constraints, there is also invaluable guidance on how HR can prioritize effectively and assess which activities to pursue, which to develop, which to rework and which to abandon in order to achieve continuous business improvement. Supported by case studies from organizations who have seen the benefits of an agile approach to HR including Sky Betting & Gaming and MUJI, this is critical reading for all HR professionals in organizations of any size needing to adopt fast, flexible and evolving agile approaches to effectively compete in the new world of work.

Resume 101: How to Write an Effective Resume, LinkedIn Profile, and Cover Letter Sep 28 2020 Resume 101 will give you step-by-step instructions for getting the most out of popular job search tools, including showing you how to: Write a winning resume - and what to do if you're out of work or a new grad. Utilize knowledge of SEO and Applicant Tracking Systems, which increase your resume's chances of being seen by hiring managers. Create an effective LinkedIn profile. Write cover letters that will stand out. Navigate top job sites like Indeed, LinkedIn, Facebook, Glassdoor, and more. Answer hiring managers' typical interview questions. For over 20 years, Steven Mostyn's custom resumes have helped thousands of people - from entry-level employees to CEOs - get the job they wanted. He understands what it takes to successfully compete for jobs in dynamic, emerging companies and large enterprises like Amazon, Marriott, Microsoft, IBM, and Walmart. In Resume 101, he distills decades of experience into simple tips and provides an insider's view of what works for job hunters.

Autodesk Revit 2021 Architecture Certification Exam Study Guide May 17 2022 Autodesk Revit 2021 Architecture Certification Exam Study Guide is geared toward users who have been using Autodesk Revit for at least six months and are ready to pursue their official Autodesk Revit certification. This fast paced book will get you ready for the certification exams quickly with fun and easy to follow instructions, covering everything from masses to views to documentation. Autodesk offers two levels of certification exam: the Autodesk Certified User exam and the Autodesk Certified Professional exam. This book covers both of the Autodesk Revit certification exams using step-by-step instructions and is packed with valuable information you'll want to know before taking either of these exams. This book will get you up to speed quickly on the nature of these exams' questions so you will know exactly what to expect on exam day. This book is the most comprehensive and thorough preparation for these

exams available. Included are exercises, practice questions and exam simulations which are intended to simulate knowledge users should have in order to pass the certification exams. Also included with this book are two complete practice exams: one for the certified user exam and the other for the certified professional exam. These practice exams are programs that can be run on your Windows computer. Each exam is timed and designed to simulate the type of questions you might encounter during the exams. Each chapter is organized into a few sections. The first part of every chapter gives you an overview of the topics covered in that chapter. Next is a series of exercises designed to prepare you for the Certified User exam. After that is a series of exercises designed to prepare you for the Certified Professional exam. Finally, every chapter concludes with two quizzes, modeled around the two exams, to test your knowledge of the information covered in that chapter. The competition for jobs is steep, and employers can afford to be picky. Being a certified Autodesk Revit User or Professional is an excellent way to distinguish yourself amongst other professionals and prove to employers that you possess a high level of knowledge and skills.

Social Media Recruitment Nov 03 2023 As the recruiting landscape changes, different methods are needed to attract talent, and social media is a key channel. However, many HR and recruiting professionals are not equipped with the knowledge and understanding to create a social media recruiting strategy. Social Media Recruitment combines practical guidance with case studies and insights from industry thought leaders to provide a full understanding of what social media means for HR and recruitment and how to successfully integrate and use it. In a series of easy-to-follow chapters and manageable steps, Social Media Recruitment covers the essentials from the beginning to the end of the process, including: how to implement a social media strategy; the crossover between HR, recruiting and marketing; measuring ROI; HR policies and procedures needed; big data and HR; using technology in recruiting, such as video interviewing; social media as an internal collaboration and communication tool across companies; how social media will impact recruiting and HR in the future. Ideal for all HR and recruitment professionals, and anyone responsible for talent strategy, Social Media Recruitment focuses on devising and implementing a social media recruitment strategy that works for your organization and is aligned with your recruitment objectives.

Autodesk Revit 2024 Architecture Certified Professional Exam Study Guide Feb 11 2022 • Written for users already familiar with Autodesk Revit who want to get certified • Covers the Certified Professional exam • Contains exercises and practice questions in each chapter for the exam • Includes a complete, timed practice exam that can be run on your computer Autodesk Revit 2024 Architecture Certified Professional Exam Study Guide is geared toward users who have been using Autodesk Revit for at least six months and are ready to pursue their official Autodesk Revit certification. This fast-paced book will get you ready for the certification exam quickly with fun and easy to follow instructions, covering everything from masses to views to documentation. The author brings years of professional experience with Revit as well as wisdom gleaned from preparing her students for the Autodesk Certified Professional exam to provide you with step-by-step instruction and valuable information you ' ll want to know before taking the exam. This book will get you up to speed quickly on the nature of the exam and its questions so you will know exactly what to expect on exam day. This book is the most comprehensive and thorough preparation for this exam available. Included are exercises, practice questions and an exam simulation which are intended to instill the knowledge users should have in order to pass the certification exam. Also included with this book is a complete practice exam for the Revit Architecture Certified Professional. The exam is

timed and designed to simulate the type of questions you might encounter on the actual exam. The practice exam software has a large bank of questions to draw from. The questions and answers are randomized each time you take the quiz, offering you a completely new experience each time. Each chapter is organized to cover the most important exam areas: modeling, documentation, collaboration and coordination, project standards and settings, and information analysis. The first part of every chapter gives you an overview of the topics covered in that chapter. Next is a series of exercises designed to increase your familiarity with Revit and prepare you for the Certified Professional exam. Finally, every chapter concludes with a quiz modeled around the exam to test your knowledge of the information covered in that chapter. The competition for jobs is steep, and employers can afford to be picky. Being a certified Autodesk Revit Professional is an excellent way to distinguish yourself amongst other professionals and prove to employers that you possess a high level of knowledge and skills.

The Sourcing Method Jul 31 2023 Tactics to Find Unfindable Talent

SHRM-CP/SHRM-SCP Certification All-In-One Exam Guide, Second Edition May 05 2021 Take the SHRM-Certified Professional (SHRM-CP) and SHRM-Senior Certified Professional (SHRM-SCP) exams with confidence Get complete coverage of every topic included on the Society for Human Resource Management certification exams the SHRM Certified Professional (SHRM-CP) and the SHRM Senior Certified Professional (SHRM-SCP). Written by a team of HR experts, the book provides learning objectives at the beginning of each chapter, hands-on exercises, exam tips, and practice exam questions with in-depth answer explanations. Designed to help you pass the exam, this definitive volume also serves as an essential on-the-job reference. Offers complete coverage of the 2023 SHRM Body of Skills and Knowledge (BASK), including all of the following behavioral competency clusters and HR expertise domains for both exams: Leadership Interpersonal Business People Knowledge Organization Knowledge Workplace Knowledge Online content includes: Two complete practice exams including both competency and knowledge-based questions Customizable knowledge-based quiz—test yourself by exam topic or chapter Drill down on the scenario-based questions with a focused situational judgment item quiz

Hamric & Hanson's Advanced Practice Nursing - E-Book Mar 03 2021 Edited and written by a "Who's Who" of internationally known thought leaders in advanced practice nursing, Hamric and Hanson's Advanced Practice Nursing: An Integrative Approach, 7th Edition provides a clear, comprehensive, and contemporary introduction to advanced practice nursing today, addressing all major APRN competencies, roles, and issues. Thoroughly revised and updated, the 7th edition of this bestselling text covers topics ranging from the evolution of advanced practice nursing to evidence-based practice, leadership, ethical decision-making, and health policy. Coverage of the full breadth of APRN core competencies defines and describes all competencies, including direct clinical practice, guidance and coaching, evidence-based practice, leadership, collaboration, and ethical practice. Operationalizes and applies the APRN core competencies to the major APRN roles: the Clinical Nurse Specialist, the Primary Care Nurse Practitioner, the Acute Care Nurse Practitioner (both adult-gerontology and pediatric), the Certified Nurse-Midwife, and the Certified Registered Nurse Anesthetist. Content on managing APRN environments addresses factors such as business planning and reimbursement; marketing, negotiating, and contracting; regulatory, legal, and credentialing requirements; health policy; and nursing outcomes and performance improvement research.

SHRM-CP/SHRM-SCP Certification Bundle Oct 10 2021 Prepare for the SHRM-CP and SHRM- SCP exams with this money-saving, comprehensive study package Designed as a

complete self-study program, this collection offers a variety of proven, exam-focused resources to use in preparation for the SHRM Certified Professional (SHRM-CP) and SHRM Senior Certified Professional (SHRM-SCP) exams. Comprised of SHRM-CP/SHRM-SCP Certification All-in-One Exam Guide, SHRM-CP/SHRM-SCP Certification Practice Exams, and bonus electronic content, this bundle covers 100% of the topics on the exams and features a total of over 800 accurate practice questions. The bundle serves both as a study tool AND a valuable on-the-job reference that will serve HR professionals well beyond the exams. • Covers 100% of the SHRM Body of Competency & Knowledge and features 800+ practice exam questions • This bundle is 10% cheaper than buying the books individually AND includes content unavailable elsewhere • Electronic content includes practice exams, a quick review guide, study worksheets, exercises, and more

The 2-Hour Job Search Jan 01 2021 A job-search manual that gives career seekers a systematic, tech-savvy formula to efficiently and effectively target potential employers and secure the essential first interview. The 2-Hour Job Search shows job-seekers how to work smarter (and faster) to secure first interviews. Through a prescriptive approach, Dalton explains how to wade through the Internet 's sea of information and create a job-search system that relies on mainstream technology such as Excel, Google, LinkedIn, and alumni databases to create a list of target employers, contact them, and then secure an interview—with only two hours of effort. Avoiding vague tips like “leverage your contacts,” Dalton tells job-hunters exactly what to do and how to do it. This empowering book focuses on the critical middle phase of the job search and helps readers bring organization to what is all too often an ineffectual and frustrating process.

PHR and SPHR Professional in Human Resources Certification Complete Review Guide Nov 22 2022 Essential review for the PHR/SPHR exams, aligned with the updated HRBoK™ PHR/SPHR Professional in Human Resources Certification Review Guide is the ideal companion to the PHR/SPHR Study Guide, Fifth Edition, and PHR/SPHR Deluxe Study Guide, Second Edition. These self-study guides are intended for HR professionals seeking to validate their skills and knowledge acquired through years of practical experience, or for relative newcomers to the HR field looking to strengthen their resume. Organized by those areas of knowledge and practices specific and necessary to human resource management (HRM), this handy review guide covers tasks, processes, and strategies as detailed in the updated A Guide to the Human Resource Body of Knowledge™ (HRBoK™), giving you clear guidance on what you need to know for the exams. You also get a year of FREE access to the Sybex online interactive learning environment and study tools, which feature flashcards, chapter tests, two bonus practice exams, and more. The review guide aligns with the HRCI test specifications, which detail the responsibilities and knowledge needed by today's HR professionals. Covers key functional areas in greater depth: HR students and professionals studying for the PHR/SPHR certification need a trusted resource to aid in their preparation—this review guide does that and more.

120 Ways To Achieve Your Purpose With LinkedIn Nov 10 2021 ' 120 Ways To Achieve Your Purpose With LinkedIn: Tried And True Tips And Techniques ' is for: defining and achieving your purpose managing your LinkedIn Profile, Company Page and Group exploring LinkedIn features including Newsfeed, Pulse, Appsjob search, career development, business and social enterprisemeasuring and improving your performance, statistics, backupssolving issues, taking action and achieving results It includes information for: students, job seekers and career changersfreelancers, entrepreneurs and business ownersadvisers, consultants and thought

leaderscommunity groups and professional associationsschools, colleges and universitiesanyone who wants to leverage their skills, knowledge and networks This thorough, practical and detailed guide provides you with the key strategies and techniques, based on your purpose, that you can implement today for your success in the future. Get started and take action now! \*\*Special free bonus offers at <https://120ways.com/members> Chapter Outline Preface Introduction 1. It ' s All About Purpose 1.1 Take Action To Achieve Your Purpose 1.2 Prepare Your Own Action Plan 1.3 Selecting Your Purpose – Based On Your Values 1.4 Learn The Skills To Achieve Your Purpose 1.5 Aim For 80% Rather Than 100% 1.6 Define Your Boundaries On Your Terms 2. Pre Work Starting Points 2.1 Select The Initial Purposes You Would Like To Achieve 2.2 Select Your Primary Keywords 2.3 Select Your Secondary Keywords 2.4 Prepare For The Process 2.5 Allocate Some Time To Achieve Your Purpose 2.6 Collect Some Baseline Statistics And Backup Your Data 2.7 Overcome Your LinkedIn Hang-ups 2.8 Improve Your Digital Literacy 2.9 Familiarize Yourself With The Functions Of LinkedIn 2.10 The Dangers Of Using LinkedIn Incorrectly 3. Creating And Updating Your LinkedIn Profile 3.1 Do This Before Updating Your LinkedIn Profile 3.2 Essential Edit For Every LinkedIn Profile 3.3 The Computer Experience – Attracting Viewers 3.4 The User Experience – Convince Viewers 3.5 LinkedIn Strategy And Tactics – Convert For Results 4. Performance Power Tools 4.1 Post On LinkedIn 4.2 Join Relevant Groups On LinkedIn 4.3 Follow Relevant Companies On LinkedIn 4.4 Maximize Your Education 4.5 Select Your Influencers (Following) 4.6 Select Your Channels (Following) 4.7 Select Your News Publishers 4.8 Decide How To Respond To Your News Feed 4.9 Create A Schedule For Endorsing Skills Of Connections 4.10 Select A Recommendations Strategy 4.11 Select A Connections Strategy 4.12 Decide What You Will Do On A Regular Basis 5. Job Search Strategies 5.1 Select A Range Of Concurrent Strategies 5.2 Do Your Research 5.3 Find Suitable Mentors Through LinkedIn 5.4 Reach Out To Your Network 5.5 Apply For Jobs Listed On LinkedIn 5.6 View The Career Sections Of Selected Companies 5.7 Connect With Recruiters 5.8 Connect With Professional Association Members 5.9 Tailor Your Photo, Headline And Summary 5.10 Understand Job Search Algorithms 5.11 Prepare For Job Interviews 5.12 The Key To Job Search Success 6. Career Development 6.1 Identifying Choices And Making Decisions 6.2 Understanding The Local Market 6.3 Overcoming Barriers To Entry 6.4 Massaging The Message 6.5 Add Some Flair To Your LinkedIn Profile 6.6 Changing Your Purpose, Job or Enterprise Direction 7. Recruitment And Human Resources Practices 7.1 Perceived LinkedIn Risks To Enterprises 7.2 How To Interpret LinkedIn Profiles 7.3 How To Find Quality Candidates Via Advanced Search 7.4 Posting Job Ads On LinkedIn 7.5 Preparing For Job Interviews 7.6 Inducting New Employees 7.7 LinkedIn For Leaders, Managers And Employees 7.8 LinkedIn For Leaving Employees 7.9 LinkedIn For Former Employees 8. Business and Social Enterprise 8.1 Establishing Quality Enterprise Real Estate On LinkedIn 8.2 Building Your Enterprise Digital Asset 8.3 Enterprise Updates Via Your LinkedIn Company Profile 8.4 Create A Style Guide For Your Company Updates 8.5 Options For Your LinkedIn Social Media Policy 8.6 Effective Strategies For Your LinkedIn Group 8.7 Messages From The CEO and Management 8.8 Getting Sales Via LinkedIn 8.9 Follow Up Techniques For Success 8.10 Measuring Your Return On Investment 8.11 Choose Your Overall Enterprise LinkedIn Strategy 9. Generational Tips For LinkedIn Profiles For Individuals 9.1 Students In Secondary Or Tertiary Education 9.2 Early Career 9.3 Mid-Career 9.4 Career Changers 9.5 Late Career 9.6 Retirement 10. Schools, Colleges And Universities 10.1 Applying For A University Profile 10.2 Benefits Of A University Profile 10.3 Tools For Higher Education Professionals 10.4 Tools For University Students 10.5

Add To Profile Qualification Or Certification Button 11. International Purposes 12. Personal Branding And Reputation Management 12.1 Personal Branding Tips 12.2 Reputation Management Tips 12.3 Networks You Need In Your Life 13. Research 13.1 Searching For People 13.2 Saving Your Searches 13.3 Taking Action From Your Searches 14. Referrals 14.1 Referral Marketing 14.2 Referral Sharing 14.3 Referral Automation 15. Relationships 15.1 Building And Developing Relationships 15.2 Changing And Challenging Relationships 15.3 Relationships That Have Ended 16. Achieving Your Goals 16.1 Top 20 Tips And Techniques 16.2 Your Minimum Targets 16.3 Questions And Answers 17. LinkedIn Special Features 17.1 LinkedIn Information 17.2 LinkedIn Products 17.3 LinkedIn Resources 17.4 LinkedIn Apps 17.5 LinkedIn Tools 17.6 LinkedIn Indexes 18. Future Of LinkedIn 19. Full List Of 120 Actions 20. Bonuses Appendix 1 – List of Career Development Enterprises Index

SHRM Certification Prep Sep 01 2023 Test Prep Book's SHRM Certification Prep: Study Guide & Practice Exam Questions for the Society for Human Resource Management Certified Professional Test Developed by Test Prep Books for test takers trying to achieve a passing score on the SHRM CP exam, this comprehensive study guide includes: -Quick Overview -Test-Taking Strategies -Introduction -SHRM Behavioral Competencies -SHRM Technical Knowledge -Practice Questions -Detailed Answer Explanations Disclaimer: SHRM(R) is a registered trademark of Society for Human Resource Management, which was not involved in the production of, and does not endorse, this product. Each section of the test has a comprehensive review created by Test Prep Books that goes into detail to cover all of the content likely to appear on the SHRM certification test. The Test Prep Books SHRM practice test questions are each followed by detailed answer explanations. If you miss a question, it's important that you are able to understand the nature of your mistake and how to avoid making it again in the future. The answer explanations will help you to learn from your mistakes and overcome them. Understanding the latest test-taking strategies is essential to preparing you for what you will expect on the exam. A test taker has to not only understand the material that is being covered on the test, but also must be familiar with the strategies that are necessary to properly utilize the time provided and get through the test without making any avoidable errors. Test Prep Books has drilled down the top test-taking tips for you to know. Anyone planning to take this exam should take advantage of the SHRM review material, practice test questions, and test-taking strategies contained in this Test Prep Books study guide.

How to Write a KILLER LinkedIn Profile... And 18 Mistakes to Avoid Sep 20 2022 Are you getting the results you want from your LinkedIn profile? This LinkedIn "bible" offers 18 detailed strategies and writing tips PLUS 7 Bonus tips that will teach you how to get found on LinkedIn, and how to keep people reading after they find you. Contains tips for job seekers, business owners, and other professionals.

The Robot-Proof Recruiter Oct 02 2023 FINALIST: Business Book Awards 2020 - HR & Management Category In a world of work where recruiters are constantly hearing that their role is at risk from AI, robotics and chatbots, it has never been more important to effectively attract and recruit the right people. Leveraging the power of social media and digital sourcing strategies is only part of the solution, and simply posting a job or sending a LinkedIn InMail is no longer enough. The Robot-Proof Recruiter shows you how to use the tools that reveal information that can be used to grab a potential candidate's attention among the overwhelming volume of material online. Full of expert guidance and practical tips, this book explains what works, what doesn't, and how you can stand out and recruit effectively in a world of technology overload. The Robot-Proof Recruiter will enable you to become the recruiter that candidates

trust and the one they want to talk to. It contains essential guidance on overcoming obstacles - including how to recruit without an existing online presence, how to work effectively with hiring managers to improve the candidate experience, and how to use technology to support the candidate's journey from initial outreach, to application, to employee, and through to alumnus. This is an indispensable book for all recruitment professionals and HR practitioners who want to recruit the right people for their organization.

**Comeback Careers Aug 08 2021 STRONG, WISER, BETTER An Essential Guide for Reentering, Reinventing, or Rebooting Your Career at Any Age** So many women hit their 40s or 50s and realize: it's time for a career change. Maybe you're yearning to try something new, or you're sensing that layoffs are coming and you need a backup plan. Perhaps you paused, or downsized your career to raise children, and you're ready to rejoin the workforce. How do you reboot, relaunch, return to, or reinvent a career at age 40? Or 50? Or 60? And how can you create a career and life that will provide you with purpose and financial security for years to come? In *Comeback Careers*, New York Times bestselling author and co-host of MSNBC's Morning Joe Mika Brzezinski and her sister-in-law Ginny Brzezinski have teamed up to show you that career reinvention is possible at any age. You have the skills, experience, and maturity; it's time to own them. For this book, Mika and Ginny interviewed dozens of career-changers working in a variety of fields, from finance to academics to the arts. They share successful relaunchers' secrets to overcoming obstacles, both internal and external, and their step-by-step processes and candid advice. They also reveal key strategies from top job coaches, résumé-writers, and LinkedIn experts, tailored to the special challenges of mid-career jobseekers. It's time to rewrite the narrative. You are stronger, wiser, and better at the midpoint, and *Comeback Careers* is a roadmap to your career reinvention and fulfillment.

**PHR/SPHR Professional in Human Resources Certification Bundle Jan 30 2021** A money-saving PHR/SPHR Professional in Human Resources Certification self-study bundle Covering all six HR functional areas, PHR/SPHR Professional in Human Resources Certification Bundle is a complete self-study package for these challenging exams. PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide covers all current exam objectives. The pre-assessment tests in PHR/SPHR Professional in Human Resources Certification Practice Exams help you gauge your readiness for the five full-length practice exams included in the bundle. For a final overview of key exam topics, you can study the Quick Review Guide. Save 12% off manufacturer's suggested retail price. Total electronic content includes: 900+ practice exam questions; Quick Review Guide; supplemental worksheets and exercises All answer choices, correct and incorrect, are accompanied by detailed explanations

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